

致：香港電燈有限公司
客戶服務部
(傳真號碼：2510 7721)

To：The Hongkong Electric Co., Ltd.
Customer Services Department
(Fax No.：2510 7721)

申請非辦公時間內進行電表工作
REQUEST FOR NON-OFFICE HOUR METERING WORK

電表號碼：_____ 申請書號碼(如適用)：_____

Meter No.

Application No. (If applicable)

暫定時間**：由：_____ 至：_____

Tentative Time

From

To

暫定日期**：_____

Tentative Date

** 須由本公司認可 To be confirmed by this Company

供電地址：_____

Service Address

申請理由：_____

Reason for Request

本人／本公司願意承擔此非辦公時間的服務費用。
We undertake to pay the charges arising out of this non-office hour service.

客戶姓名／承辦商名稱：_____

Name of Customer/Contractor

商業登記號碼(如適用)：_____

Business Registration No.
(If applicable)

通訊地址：_____

Correspondence Address

負責人姓名：_____ 電話號碼：_____

Name of Authorised Person

Telephone No.

負責人簽署／公司蓋章：_____ 日期：_____

Authorised Signature /
Company Chop

Date

客戶提供個人資料純屬自願性質。所收集的個人資料將會作本公司營運之用，該等資料亦可透露予第三者機構以幫助本公司運作。除非客戶以書面提出異議，否則該等資料亦可被本公司作直接促銷之用。要求查詢及改正個人資料，可郵寄城市花園道 28 號電燈中心 9 樓客戶資料保障主任收。如客戶不提供所需資料，本公司可能無法提供有關服務。有關本公司的客戶資料政策說明書，客戶可致電 2887 3411 或傳真至 2510 7667 索取。

The provision of personal data is voluntary. Personal data collected will be used in matters relating to the operations of the Company or may be disclosed to third party organizations which assist in the Company's operation. Such data may also, unless the customer in writing requests otherwise, be used for the purpose of direct marketing by the Company itself. Data access and correction requests may be addressed to the Customer Data Protection Officer, 9/F Electric Centre, 28 City Garden Road. Failure to provide data requested may mean that the Company is unable to supply the relevant services. A full copy of the Company's Statement of Customer Data Policy is available on request by calling 2887 3411 or by faxing to 2510 7667.